



The Basics of the Apprenticeship/ Training Program

What is Apprenticeship?

- Federal program
- Department of Labor Approved (DOL)
- 2 year program requiring curricula study and on-the job training
 - DOL Minimum standard is 144 hours.
 - DOL Minimum standard is 8,000 hours and consists basically of
 - 2000 OJT [On the Job Training] work hours which is the equivalent of 50 forty-hour weeks plus two vacation weeks per year

What are the minimum requirements for application?

- An apprentice must be at least 18 years of age.
- An apprentice must be employed to learn an apprenticeable occupation.
- There is an educational requirement of a high school diploma or GED.
- There is a physical requirement of capability of performing the essential functions of the craft without posing a threat to the health and safety of the individual or others. Employers may require drug testing.
- A valid Texas driver's license is required, and an applicants must be able to provide his or her own transportation to school and work site locations, with proof of auto insurance.
- Proof of eligibility to work in the United States.

What is the difference between Apprenticeship and Craft Training?

- Apprentices must be employed by SPIRIT/LUV/DRONECORPS/LUVCORPS Member Company and are students that have been qualified by the apprenticeship committee and are sponsored by their employers.
- Apprentices log OJT, or on-the-job training hours, and their program of study is overseen by the US Department of Labor.
- Craft trainees may or may not be sponsored by their employers for training.
- Training & curriculum is the same for craft trainees and apprentices.
- Both are two year programs that result in the Licensed Unmanned Vehicle Pilot Certificate.

Sponsor Employer and Tuition Costs:

- Apprentices must have a sponsor employer to start program.
 - Tuition Costs: \$12,500.00, which includes the 6 week training.
 - Equipment Costs: \$1950.00
 - - Apprentices of SPIRIT/LUV/DRONECORPS/LUVCORPS member sponsor employer
 - Sponsor employers may or may not pay tuition, offer reimbursement/incentives, payroll deduction. See your Sponsor employer for more information.
 - All students must purchase their own Asus 3d laptop. There is a payroll deduction option for \$4.00 per month.
 - You will need to supply your own pens, tablets, etc.
 - (2) Uniforms are supplied at the end of the 10 week up front training. Additional uniforms are \$50.00 each, and are allowed as a payroll deduction. You can purchase other apparel items with a payroll deduction if you need additional uniforms, shirts, pants, or other apparel.
 - Meal plan: Meal plans are an add on and available in some locations. Please see your director for more information.
-

First Year

- The typical school year is January through December and is divided into two semesters
- Holidays and summer break will follow the campus schedule/classroom schedule
- Involves Basic classes (CORE)
 - Attendance for training from January through December
 - Attendance for additional labs as scheduled (online, or in person)

Keys to Success:

- Positive attitude
- Maintain good communication (SPIRIT/LUV/DRONECORPS/LUVCORPS - Instructors, Sponsor Employers, etc.)
- Diligence
- Attendance
- Safety is always first

Completion of 24 month Program:

- Formal graduation
- Certificate of Completion
- Various Credentials from third parties (issued by third parties)
- Before a DOL completion is requested You must complete:
 - 2,000 hours core curriculum
 - All additional curricula
 - High School Transcript or GED must be on file with our office

Safety

- Must meet jobsite standards
- Must meet mandatory OSHA Safety Requirements
- Must meet school/facility Standards
 - Further guidelines are covered in the Apprenticeship Student Handbook including wearing appropriate clothing.

Promptness

- starting time varies, depending on the track you take, am, afternoon, or pm.
- 8:00 pm is the ending time of all classes.

Expectations

- Students are expected to read their scheduled modules before arriving to class, and must always bring their laptop and required equipment to class
- Being under the influence or possession of Alcohol, drugs, narcotics or firearms is prohibited"
- No smoking is allowed on campus at anytime, this includes vaping.
- Adhere to all parking requirements to avoid being towed
- ***Follow all rules and guidelines of the Apprenticeship Student Handbook***

Acknowledgement

_____ I have received a copy of the SPIRIT/LUV/DRONECORPS/LUVCORPS Apprenticeship Student Handbook.

_____ I have reviewed a copy of the SPIRIT/LUV/DRONECORPS/LUVCORPS Apprenticeship Standards and Appendices, and the Requirements for Apprenticeship Sponsors Reference Guide. Current copies are available to me at SPIRIT/LUV/DRONECORPS/LUVCORPS offices.

Apprentice Signature: _____ Date: _____

Employer Signature: _____ Date: _____

FAILURE TO ABIDE BY CAMPUS RULES CAN LEAD TO YOUR ARREST AND EXPULSION FROM THE SPIRIT/LUV/DRONECORPS/LUVCORPS APPRENTICESHIP PROGRAM.

APPLICATION FOR APPRENTICESHIP

(*Please complete all sections of application form and email to: admissions@luvcorps.org)

Employer _____ Supervisor _____

Last Name _____ DOB _____ / /

First Name _____ Middle _____ Social Security #: _____ - -

Address _____ Cell Phone #: () -

_____ Apt _____ Home Phone #: () -

City _____ State _____ Zip _____ Email: _____

Race/Ethnicity/Gender:

- American Indian
- Asian
- Black
- Hispanic
- White Non-Hispanic
- Other _____
- Male
- Female

Emergency Contact: _____ **Phone:** _____

***Required Documentation:**

- _____ Proof of Age (must be 18 or older)
- _____ Valid Texas Driver's/Identification License
- _____ Proof of Eligibility to Work in the US (See page 6 for required documentation. TWC Ch. 133 requirement)
- _____ ***Certified*** copy of H.S. Transcript/GED Transcript or Completed Waiver (If not a H.S. Graduate/GED recipient)
- _____ Proof of Selective Service Registration (See pages 13-15 for more information. TWC Ch. 133 requirement)

High School Information

School Name _____ Graduation Date _____

City _____ State _____ Last year completed _____

Trade-related Courses _____

Trade School/College

School Name _____ Graduation Date _____

City _____ State _____ Last year completed _____

Trade-related Courses _____

NOTE: HS/GED Transcript Waivers requires the applicant to provide a High School Transcript of GED Certificate with Grades to the office as soon as possible. If the applicant does not have a completion they must **pursue** the completion of a High School Diploma or General Equivalency Degree during their apprenticeship. Completion documentation and transcripts will not be released until this information is on file at the SPIRIT/LUV/DRONECORPS/LUVCORPS Central Texas Chapter Office. It is the apprentice's responsibility to provide requested documents in a timely fashion.

APPLICATION FOR APPRENTICESHIP (continued)

Employment History

Begin with present job and work backwards and include all information requested. Summer or part-time work should also be listed

DATE: From/To	COMPANY NAME	REASON FOR LEAVING
1.	City: _____ State: _____	
2.	City: _____ State: _____	
3.	City: _____ State: _____	
4.	City: _____ State: _____	
5.	City: _____ State: _____	

Minimum Qualifications

- An apprentice must be at least 18 years of age and must be employed to learn an apprenticeable occupation.
- There is an educational requirement of a high school diploma or General Education Development (GED).
- There is a physical requirement of capability of performing the essential functions of the apprenticeship program with or without reasonable accommodation and without posing a threat to the health and safety of the individual or others. Employers may require drug testing.
- A valid driver's license is required. Applicant must be able to provide his or her own transportation to school and work.
- Proof of eligibility to work in the United States.

The SPIRIT/LUV/DRONECORPS/LUVCORPS Texas Chapter and the SPIRIT/LUV/DRONECORPS/LUVCORPS Texas Apprenticeship Trust are Equal Opportunity Educators. Selection of apprentice applicants under this program shall be on the basis of qualification and without regard to race, color, religion, creed, national origin, gender or non-job-related disability.

Process & Guidelines

- Apprentice applicants will be interviewed and scored for acceptance into the program. Scoring sheets are included in this packet for reference.
- Every applicant will be provided an Apprenticeship Student Handbook from the SPIRIT/LUV/DRONECORPS/LUVCORPS Director General, a member of the Apprenticeship Committee or Apprenticeship Instructor at orientation with an overview of the handbook. You are required to abide by the policies and procedures within the handbook. It is your responsibility to read, understand and follow the Apprenticeship Student Handbook to include attendance, makeup time/fees, work process sheet submittal and movement between sponsor employers fully after the orientation.
- Employer sponsors shall respect and honor the relationship between an apprentice and their employer firm. No solicitation of employees is allowed.
- Any misrepresentation or falsification of any information on this application or a failure to submit any required documentation can cause this application to be disqualified and may result in dismissal from the SPIRIT/LUV/DRONECORPS/LUVCORPS Apprenticeship program even after the applicant has qualified.
- Sponsor employers will be charged \$200.00 non-refundable admin fee for new applicants or apprentices returning after the five year record archive period upon Dept. of Labor registration with the remaining tuition is due upon your first class attendance.
- Sponsor Employer payroll deduction/reimbursement policies are not connected to the SPIRIT/LUV/DRONECORPS/LUVCORPS Apprenticeship Program. Ensure you know your Sponsor Employer's policies.

Apprentice Signature _____ Date _____

Employer Signature _____

← _____ Complete Both Sides _____ →

Waiver Form

High School Transcript/GED

(to be completed if candidate does not have certified copy of transcript required for high school/GED, or did not graduate High School or earn GED)

Trade: _____

Name: _____
 First Middle Last

Address: _____ Apt #: _____ Zip: _____

Phone #: (_____) _____

High School Attended: _____

Drop Out School Year Level: _____ Graduation School Year (if applicable): _____

Graduates: You are required to supply the SPIRIT/LUV/DRONECORPS/LUVCORPS with a high school transcript or a GED certificate with grades at the time of application. This waiver will give you no more than 1 year to submit your documents – you will be dropped if you fail to submit – your transcript can be mailed to the SPIRIT/LUV/DRONECORPS/LUVCORPS office or emailed directly from the school if you bring the transcript to the office it must be in a sealed envelope.

Non- Graduates: You are required to supply the SPIRIT/LUV/DRONECORPS/LUVCORPS with a high school transcript or a GED certificate with grades prior to the end of the apprenticeship program. You will not receive any certificate or completion information for the apprenticeship program until the required documents are on file. You are required to pursue your GED while in the apprenticeship program.

Apprentice - Do Not Write Below

Workforce Development Committee Determination:

Workforce Development Representative Signature: _____ Date: _____

HOW TO PROVE ELIGIBILITY TO BE HIRED

The job applicant must provide . . .

EITHER
ONE document from

the list below:
(List "A")

1. U.S. Passport (unexpired or expired)
2. Certificate of U.S. Citizenship
(INS Form N-560 or N-561)
3. Certificate of Naturalization
(INS Form N-550 or N-570)
4. Unexpired foreign passport, with
I-551 stamp or attached *INS Form I-94*
indicating unexpired employment
authorization
5. Permanent Resident Card or
Alien Registration Receipt Card
with photograph *(INS Form*
I-151 or I-551)
6. Unexpired Temporary Resident Card
(INS Form I-688)
7. Unexpired Employment Authorization Card
(INS Form I-688A)
8. Unexpired Reentry Permit
(INS Form I-327)
9. Unexpired Refugee Travel
Document *(INS Form I-571)*
10. Unexpired Employment
Authorization Document issued by the
INS which contains a photograph
(INS Form I-688B)



**DOCUMENTS THAT ESTABLISH
BOTH IDENTITY AND
EMPLOYMENT ELIGIBILITY**

ONE of the following

documents:
(List "B")

OR

ONE of the following

documents:
{List "C"}

AND

1. Driver's license or ID card
issued by a state or outlying
possession of the United
States provided it contains a
photograph or information
such as name, date of birth,
gender, height, eye color,
and address
2. ID card issued by federal,
state, or local government
agencies or entities, provided
it contains a photograph or
information such as name,
date of birth, gender, height,
eye color and address
3. School ID card with
photograph
4. Voter's registration card
5. U.S. Military card or draft
record
6. Military dependent's ID card
7. U.S. Coast Guard Merchant
Mariner Card
8. Native American tribal
document
9. Driver's license issued by a
Canadian government
authority

**For persons under age 18 who are
unable to present a document listed**

above:

10. School record or report card
11. Clinic, doctor or hospital record
12. Day-care or nursery school record

1. U.S. social security card
issued by the Social Security
Administration
(other than a card
stating it is not valid for
employment)
2. Certification of Birth Abroad
issued by the Department of
State *(Form FS-545 or Form*
DS-1350)
3. Original or certified copy of
a birth certificate issued by a
state, county, municipal
authority or outlying
possession of the United
States bearing an official seal
4. Native American tribal
document
5. U.S. Citizen ID Card
(INS Form I-197)
6. ID Card for use of Resident
Citizen in the United States
(INS Form I-179)
7. Unexpired employment
authorization document
issued by the **INS** *(other than*
those listed under List A)

**DOCUMENTS THAT
ESTABLISH IDENTITY**

**DOCUMENTS THAT
ESTABLISH
EMPLOYMENT
ELIGIBILITY**

(This form to be completed at acceptance interview.)

Name: _____	Ranking: _____
Current Employer: _____	<small>(OFFICE USE ONLY)</small>
Path/Interest: _____	
Interview Date: _____	
Interviewer Signature: _____	

Scoring Criteria	Possible Points	Actual Points
Notes		Earned
Educational Background-Subjects related to the trade (from applicants school transcript) <i>Maximum Points Possible: 25</i>		
Construction-industry related School-to-Work Program	10	
Two Years of related vocational training	10	
One Year of related vocational training	5	
Grade of C or above for: <i>Maximum Points Possible: 25</i>		
High school General or Related Math	5	
Physical Science	10	
Algebra	10	
Interview <i>Maximum Points Possible: 22</i>		
Appearance	3	
Personality/Friendliness	3	
Alertness/Ambition	3	
Communication Skills	5	
Preparedness/Promptness	3	
Attitude/Interest	5	
Work Experience <i>Maximum Points Possible: 28</i>		
Previous or current employment in the construction industry	15	
Related work in military	8	
Related work experience in school-to-work program	5	
Maximum Total Possible Points	100	
Actual Total Score		

Name: _____

Ranking: _____

(OFFICE USE ONLY)

Current Employer: _____

Trade/Craft Interest: _____

Interview Date: _____

Interviewer Signature: _____

Scoring Criteria Notes	Possible Points	Actual Points
		Earned
Educational Background-Subjects related to the trade (from applicants school transcript) <i>Maximum Points Possible: 25</i>		
Construction-industry related School-to-Work Program	10	
Two Years of related vocational training	10	
One Year of related vocational training	5	
Grade of C or above for: <i>Maximum Points Possible: 25</i>		
High school General or Related Math	5	
Physical Science	10	
Algebra	10	
Interview <i>Maximum Points Possible: 22</i>		
Appearance	3	
Personality/Friendliness	3	
Alertness/Ambition	3	
Communication Skills	5	
Preparedness/Promptness	3	
Attitude/Interest	5	
Work Experience <i>Maximum Points Possible: 28</i>		
Previous or current employment in the construction industry	15	
Related work in military	8	
Related work experience in school-to-work program	5	
Maximum Total Possible Points	100	
Actual Total Score		

Registration and Release Form

Please type or print legibly. Inaccuracies on this form may be reflected on credentials. Records containing personal trainee information, including but not limited to score reports, training prescriptions, and transcripts, may not be distributed until this form has been completed.

* Denotes required fields.

Name*: _____

Job Title: _____

Address*: _____

City*: _____ State*: _____ Zip*: _____

Phone*: _____ Home Number Cell Number

Email Address*: _____

Birth Date*: _____ Birth City*: _____

* You must provide **ONE** of the following numbers to be entered into the NCCER Registry System. A unique Card Number will be generated once your Registration and Release Form has been entered into the system. **Pipeline users MUST provide their SSN.**

Social Security Number: _____

State DOE Student Number: _____ Which State? _____

Dept. of Corrections Student Number: _____ Which State? _____

Driver's License Number: _____ Which State? _____

If you provide the **State DOE Student Number**, then please first contact your Sponsor Representative to ensure your state I.D. type has been added to the System. SPIRIT/LUV/DRONECORPS/LUVCORPS must approve all new Alternate I.D. types. Please contact Customer Support if you have any questions.

Optional Information:

Company/School Name: _____

Company/School Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

I hereby authorize SPIRIT/LUV/DRONECORPS/LUVCORPS to verify information in my training and/or assessment records, which may include any of the personal information provided on this form. I agree to release and hold harmless NCCER for the disclosure of any such information in connection with this verification process. I confirm my understanding that any and all SPIRIT/LUV/DRONECORPS/LUVCORPS credentials and/or certifications I receive may be revoked by SPIRIT/LUV/DRONECORPS/LUVCORPS at any time, with or without notice, if it is determined that the organization through which I received them has violated the SPIRIT/LUV/DRONECORPS/LUVCORPS Accreditation Guidelines & Program Compliance standards or any other applicable policies and procedures promulgated by SPIRIT/LUV/DRONECORPS/LUVCORPS. I also understand and agree that SPIRIT/LUV/DRONECORPS/LUVCORPS shall have no legal, financial or other liability to me for the revocation of any certification or credential, and that financial liability for any funds paid to an organization for training, testing, assessment or other services associated with the issuance of such certifications or credentials shall rest solely with said organization.

Signature*: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

(Required if individual is under 18 years of age.)

WAIVER AND RELEASE OF LIABILITY FORM

Type or print legibly.

Check One:



Apprentice Student



Craft Trainee

Name: _____ Job Title: _____

Company Phone: _____ Company Fax: _____

Company Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

I, _____, have requested that I be allowed to participate in a Apprenticeship Training program offered by the SPIRIT/LUV/DRONECORPS/LUVCORPS and the SPIRIT/LUV/DRONECORPS/LUVCORPS Apprenticeship Trust. In consideration of the experience and the benefits I will gain from this course instruction, I:

ACKNOWLEDGE that Apprenticeship Training can be/is inherently dangerous, and agree that before participating, I will inspect the facilities, equipment, areas, and work to be done and if I believe any of it is unsafe, I will immediately advise the person in charge. I fully understand that participating in this activity is a test of my physical and mental limits and carries with it the potential for death, serious injury and property loss. The risks include, but are not limited to, those caused by terrain, road conditions, facilities, temperature, weather, vehicular traffic, power tools, robots, cobots, drones and the actions or inaction of the SPIRIT/LUV/DRONECORPS/LUVCORPS agents, officers, employees and others;

ASSUME any and all risks of personal injuries to me including medical bills, permanent or partial disability, death and damage to my property arising from my participation in this Apprenticeship Training activity.

PROMISE not to sue or present a claim for personal injury, property damage or wrongful death against the SPIRIT/LUV/DRONECORPS/LUVCORPS, its officers, employees and agents attributable to my participation in this Apprenticeship Training activity.

RELEASE, WAIVE, DISCHARGE, HOLD HARMLESS AND RELINQUISH SPIRIT/LUV/DRONECORPS/LUVCORPS and the Apprenticeship Trust, its officers, employees and agents from any liability, loss, damage, claim, demand or cause of action against them arising from my participation in this Apprenticeship Training activity.

EXPRESSLY AND KNOWINGLY WAIVE AND RELEASE AND FOREVER DISCHARGE THE SPIRIT/LUV/DRONECORPS/LUVCORPS AND THE CONTRACTORS APPRENTICESHIP TRUST FROM ANY AND ALL CLAIMS, DEMANDS, LOSSES, SUITS, RESPONSIBILITIES, LIABILITIES AND ACTIONS OF ANY KIND, WHETHER AT LAW, IN EQUITY, THROUGH LITIGATION OR ARBITRATION, ARISING OUT OF OR IN CONNECTION WITH ANY INJURY OR DEATH TO PERSON OR DAMAGE TO OR LOSS OF PROPERTY ARISING OUT OF OR IN CONNECTION WITH MY PARTICIPATION IN ANY AND ALL ASSOCIATED SPIRIT/LUV/DRONECORPS/LUVCORPS APPRENTICESHIP TRUST SPONSORED EVENTS AND/OR NEGLIGENCE, NEGLIGENT MISREPRESENTATION, OR FRAUD OF THE ASSOCIATED BUILDERS & CONTRACTORS, INC. - CENTRAL TEXAS CHAPTER AND THE CONTRACTORS APPRENTICESHIP TRUST. IT IS THE

A copy will be kept at any necessary Training Site and the original kept on file at the SPIRIT/LUV/DRONECORPS/LUVCORPS Office.

PARTIES' INTENTION THAT THIS PARAGRAPH COMPLIES WITH THE EXPRESS NEGLIGENCE RULE.

HEREBY AGREE TO HOLD HARMLESS AND INDEMNIFY SPIRIT/LUV/DRONECORPS/LUVCORPS & CONTRACTORS, INC. - APPRENTICESHIP TRUST FROM ANY AND ALL CLAIMS, DEMANDS, LOSSES, SUITS, RESPONSIBILITIES, LIABILITIES AND ACTIONS OF ANY KIND ARISING OUT OF OR RELATING TO MY ACTIONS AT A PPRENTICESHIP SPONSORED EVENTS, WHETHER INTENTIONAL OR NEGLIGENT, INCLUDING BUT NOT LIMITED TO, CLAIMS ASSERTED ON BEHALF OF INSURERS WHO HAVE ISSUED PAYMENTS TO OR ON BEHALF OF OTHER INDIVIDUALS FOR LOSSES ATTRIBUTED TO MY ACTIONS AT THE SPIRIT/LUV/DRONECORPS/LUVCORPS EVENT, WHETHER INTENTIONAL OR NEGLIGENT. IT IS THE PARTIES' INTENTION THAT THIS PARAGRAPH COMPLIES WITH THE EXPRESS NEGLIGENCE RULE.

THIS DOCUMENT RELIEVES SPIRIT/LUV/DRONECORPS/LUVCORPS FROM LIABILITY FOR PERSONALINJURY, WRONGFUL DEATH AND PROPERTY DAMAGE. I HAVE READ THIS DOCUMENT, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT AND SIGN IT VOLUNTARILY.

Name: _____
(Print)

Date: _____

Signature: _____

A copy will be kept at any necessary Training Site and the original kept on file at the SPIRIT/LUV/DRONECORPS/LUVCORPS Office.

Permission for Photography

I grant SPIRIT/LUV/DRONECORPS/LUVCORPS the absolute and irrevocable right and unrestricted permission concerning any photographs that any staff member, contract employee, vendor representative or other person(s) acting on behalf of SPIRIT/LUV/DRONECORPS/LUVCORPS has taken or may take of me or in which I may be included with others, to use, reuse, publish, and republish the photographs in whole or in part, individually or in connection with other material, in any and all media now or hereafter known, including the internet, and for any purpose whatsoever, specifically including illustration, promotion, art, editorial, advertising, and trade, without restriction as to alteration; and the use of my name in connection with any use if SPIRIT/LUV/DRONECORPS/LUVCORPS so chooses. I release and discharge Photographer from any and all claims and demands that may arise out of or in connection with the use of the photographs, including without limitation any and all claims for libel or violation of any right of publicity or privacy. This authorization and release shall also inure to the benefit of the heirs, legal representatives, licensees, and assigns of Photographer, as well as the person(s) for whom **SPIRIT/LUV/DRONECORPS/LUVCORPS**, took the photographs. I am a legally competent adult and have the right to contract in my own name. I have read this document and fully understand its contents. This release shall be binding upon me and my heirs, legal representatives, and assigns.

X

SIGNATURE

PRINT NAME

DATE OF BIRTH

ADDRESS (Line 1)

ADDRESS (Line 2)

TODAY'S DATE



WHO MUST REGISTER

Almost all male U.S. citizens, and male aliens living in the U.S., who are 18 through 25, are required to register with Selective Service. It's important to know that even though he is registered, a man will not automatically be inducted into the military. In a crisis requiring a draft, men would be called in sequence determined by random lottery number and year of birth. Then, they would be examined for mental, physical and moral fitness by the military before being deferred or exempted from military service or inducted into the Armed Forces.

A chart of who must register is also available.

NON-CITIZENS

Some non-citizens are required to register. Others are not. Noncitizens who are not required to register with Selective Service include men who are in the U.S. on student or visitor visas, and men who are part of a diplomatic or trade mission and their families. Almost all other male noncitizens are required to register, including illegal aliens, legal permanent residents, and refugees. The general rule is that if a male noncitizen takes up residency in the U.S. before his 26th birthday, he must register with Selective Service. For a more detailed list of which non-citizens must register, see Who Must Register - Chart.

DUAL NATIONALS

Dual nationals of the U.S. and another country are required to register, regardless of where they live, because they are U.S. nationals.

See also Aliens and Dual Nationals - Liability for Service

HOSPITALIZED OR INCARCERATED MEN

Young men in hospitals, mental institutions or prisons do not have to register while they are committed. However, they must register within 30 days after being released if they have not yet reached their 26th birthday.

DISABLED MEN

Disabled men who live at home must register with Selective Service if they can reasonably leave their homes and move about independently. A friend or relative may help a disabled man fill out the registration form if he can't do it himself.

Men with disabilities that would disqualify them from military service still must register with Selective Service. Selective Service does not presently have authority to classify men, so even men with obvious handicaps must register now, and if needed, classifications would be determined later.

FAX 703-605-4106

E-mail: information@sss.gov

Web: <http://www.sss.gov>

June 29, 2009

FULL-TIME MILITARY EXEMPTED FROM REQUIREMENT*

Young men serving in the military on full-time active duty do not have to register. Those attending the service academies do not have to register. However, if a young man leaves the military before turning 26, he must register.

NATIONAL GUARD AND RESERVES*

Members of the Reserve and National Guard not on full-time active duty must register.

CONSCIENTIOUS OBJECTORS

Men who would be classified as Conscientious Objectors if they were drafted must also register with Selective Service. If a draft begins and they are called, they would have the opportunity to file a claim for exemption from military service based upon their religious or moral objection to war.

***NOTE:** If a man failed to register with Selective Service, Section 12(g) of the Military Selective Service Act allows non-registrants to receive benefits under specific conditions. As a veteran, or parttime National Guard or Reservist, the man satisfies those conditions with his DD Form 214 showing the dates of his military service, or a current military ID card if still on active duty or a member of the National Guard and Reserves. These documents serve as evidence that the man's failure to register was not knowing and willful. Therefore, men who served on full-time active duty in the U.S. Armed Forces should not be denied student financial aid, loans, or grants; vocational training under WIA; government employment; and security clearances, on the basis of their failure to register with Selective Service. As long as the man has proof of his active duty military service, such as his DD 214, or current military ID card if still on active duty or a member of the National Guard or Reserves, his subsequent failure to register should not be a bar to any benefits or programs, contingent upon registration compliance, for which he is otherwise qualified.



HOW TO REGISTER

The easiest and fastest way for a man to register is to register online. Or a man can fill out a registration form and send it to the Selective Service System. The form asks for the young man's full name, address, date of birth, and Social Security Number (if he has one). On a form that is sent in, his signature is also required.

Here are some places to register:

REGISTER ONLINE

Young men may now register online with Selective Service: www.sss.gov

AT THE POST OFFICE

Selective Service "mail-back" registration forms are available at any U.S. Post Office. A man can fill it out, sign (leaving the space for his Social Security Number blank, if he has not yet obtained one*), affix postage, and mail it to Selective Service, without the involvement of the postal clerk. Men living overseas may register at any U.S. Embassy or consular office.

*Provide your Social Security Number to the Selective Service when you do obtain one.

CHECK BOX

Another way a young man can register is to check a box on the application form for Federal Student Financial Aid (FAFSA form). A man can check "Register Me" on Box #22 of that form, and the Department of Education will furnish Selective Service with the information to register the man.

AT THEIR HIGH SCHOOL

More than half the high schools in the nation have a staff member or teacher appointed as a **Selective Service Registrar**. These individuals help register male high school students.

See also [Registration at sss.gov](http://www.sss.gov).

FAX 703-605-4106

E-mail: information@sss.gov

Web: <http://www.sss.gov>